

***TOWN OF NEWFIELDS BOARD OF SELECTMEN  
MEETING MINUTES  
THURSDAY, NOVEMBER 1, 2012***

***Present: Selectmen: Tom Hayward, Michael Woodworth and John Gajewski. Others include: Sue McKinnon, Rod Wood and Don Doane.***

***Call to order at 7:00pm.***

The Selectmen reviewed and signed:

- Checks
- Town Hall Rental- Deertrees HOA
- MS-1 Extension 11/30/2012

Sue McKinnon met with the Selectmen to discuss the salary/fee structure of her pay. The Board will update Sue on their decision to change her pay to salary only (with no fee compensation). A vote will be taken at the next Selectmen's meeting on Tues., Nov. 13<sup>th</sup>, 2012.

The Board met with Sue McKinnon and Don Doane to discuss the new tax rate for the December Tax Bills and the amount of the overlay, which will be used to pay for the Hutchinson Abatement

The Selectmen met with Rod Wood, Town Assessor concerning the calculation of the abatement to Hutchinson Sealing.

The MS-1 Extension to Nov. 30<sup>th</sup>, 2012 was signed on 10/31/2012 and e-mailed to the Dept. of Revenue.

The new replacement window for the Town Hall will cost \$3,223.00 with installation. John made a motion to spend \$3,223.00 to replace the side window in Town Hall, seconded by Michael. All were in favor and the motion passed.

Tom asked "Does a Board of Selectmen Mission Statement exist?" Or is it just a broad scope of what the Board is to do? Tom will research and update the Board.

Tom made a suggestion to audio tape the Minutes of the B.O.S. Meetings which will be made public the next day. The regular written minutes will remain the same. Tom will update the Board after he checks with the LGC on the legality, and gets estimates on the cost and background information on this.

Due to the current state of the revenues of the Town, Tom proposed the topic of exploring a regional Police Dept with other towns.

No discrepancies were found when Michael signed the checks on Tues., Oct 30<sup>th</sup> 2012.

Tom made a motion to accept the Melanson Heath & Co. Management Letter and Audit Report for 2011, seconded by Michael. All were in favor and the motion passed.

John will get another bid for the Town Hall floor and update the Board.

The Selectmen reviewed the expenditures for October.

A Bid Proposal for Trash / Recycling Contract for the Town of Newfields is to be put in the Exeter News Letter next week. Bid will be due on Dec. 3<sup>rd</sup> 2012 at 2:30 pm.

Minutes of the October 16th meeting were read. Tom made a motion to accept the minutes as amended, seconded by Michael. All were in favor and the motion carried.

Minutes of the October 26th meeting were read. John made a motion to accept the minutes as written, seconded by Tom. All were in favor and the motion carried.

At 9:12 pm, John made a motion to adjourn the meeting. The motion was seconded by Tom. The motion passed with all in favor.

Respectfully submitted,

Donna C. Newman  
Deputy Town Clerk